



## **Contract Notice**

to the proceedings except for the provisions of the  
Act – Public Procurement Law entitled:

### **The Snowmobiles and sleigh delivery to Longyearbyen**

Case number: **71612/2015**

Type of Contract: **SUPPLY**

#### **1. Name of the Purchaser:**

**Purchaser:**

**Uniwersytet Śląski w Katowicach**

ul. Bankowa 12

40-007 Katowice

NIP: 634-019-71-34

REGON: 000001347

Strona internetowa: [www.dzp.us.edu.pl](http://www.dzp.us.edu.pl)

**Leading the case, person authorized to contact:**

Logistic Department – Katarzyna Giel-Cieślińska

tel.: +48 32 359 2246

fax: +48 32 359 2037

e-mail: [katarzyna.giel-cieslinska@us.edu.pl](mailto:katarzyna.giel-cieslinska@us.edu.pl)

#### **2. Legal basis.**

The proceedings shall be conducted except for the provisions of the Act - Public Procurement Law, based on Art 4 point 8 of the Public Procurement Act – for an order of which value does not exceed the PLN equivalent of the amount of 30,000 Euros.

The procedure is conducted under the provisions of § 27. 5 Section 3 of the Regulations of apply and procurement by the University of Silesia in Katowice, Rector Directive No. 11 dated 27 January 2015.

[http://dzp.us.edu.pl/sites/dzp.us.edu.pl/files/imce/przepisy\\_wewn/regulamin\\_udzielania\\_zamowien\\_publicznych.pdf](http://dzp.us.edu.pl/sites/dzp.us.edu.pl/files/imce/przepisy_wewn/regulamin_udzielania_zamowien_publicznych.pdf)



### 3. Przedmiot zamówienia.

snowmobile – quantity:2

#### DESCRIPTION

engine:

displacement: 550-650cc

cylinders: 2

fuel tank: 35-45l

dimensions:

overall length: 3000-3500 mm

track width: 350-400 mm

weight: 230-250 kg

additional requirements:

electrical start

heated grips

mirrors

Example model: BRP LYNX – Adventure LX 600 ACE

sleigh for snowmobiles – quantity:2

#### DESCRIPTION

metal sleigh for snowmobiles ,

length: 2-3m,

width: 0,8 -1m,

capacity: ab. 200 kg

*The Purchaser allows the possibility of submitting an equivalent offers in cases where the Purchaser indicates trademarks, patent or origin of the object of the contract, subject to the Contractor of rules and requirements described above. Typing trademarks is justified by the nature of the contract and the Purchaser can not describe the subject of the contract by other sufficiently precise terms. When used herein, indicating trademarks, patent, a symbol of the manufacturer or the origin of the order shall be construed with the words "or equivalent". Contractor offering an equivalent item as described in the specification is required to maintain the equivalence in terms of operational parameters, functional and quality, which must be at a level not lower than the parameters indicated by the Purchaser, and shall provide technical documentation offered the contract.*

**The Purchaser reserves the right to change the contract notice or the relevant attachments to the announcement (including description of the order) before the deadline for the offers submission. Purchaser will inform the Contractors applying for the order, by posting the relevant information on the website, on which a contract notice was published.**



#### **4. Terms of the contract.**

- 1) The required term of the contract: **up to 2 weeks after signing the contract,**
- 2) Place of performance of the contract: **The University Centre in Svalbard (UNIS) P.O. Box 156 N-9171 Longyearbyen, Norwegia,**
- 3) Warranty period: **min 24 months,**
- 4) Other conditions of the contract: **year of production of the products 2014 or 2015.**

#### **5. Description of the evaluation criteria.**

**Criterion – Price.** Weight test – 100%.

#### **6. Description of the offer preparation.**

1. Each Contractor may submit only one offer in this proceeding.
2. The offer must be submitted in writing form.
3. The offer should include information about: the unit price and the net value of the contract.
4. The offer and all statements made by the Contractor in the course of proceeding shall be signed by a person authorized to make declarations on behalf of the Contractor in accordance with the principle of representation arising from the provisions of the relevant laws or agreements or written resolution or power of attorney.
5. In the case of Contractors applying together for the order (eg. consortium, partnership) – they must appoint an attorney to represent them in the contract award procedure or to represent them in the procedure and conclusion of a public procurement contract (properly prepared power of attorney or contract should be attached to the offer).
6. Contractor's offer should be signed in a way that allows the identification of the person signing (for example: legible signature consisting of the full name or illegible signature stamped their names).
7. The Purchaser allows submitting an offer in a language other than Polish.
8. The offer with the documents should be submitted in a sealed envelope and entitled:

*Name and address of the Contractor*

**Order number 71612/2015  
„The Snowmobiles and sleigh delivery  
to Longyearbyen”**

*Do not open before 25.03.2015.*



## **7. Deadline for submission of offers and opening.**

1. The offer with the documents should be submitted in writing in Logistic Department, University of Silesia, Bankowa 12, 40-007 Katowice, Poland by the day **25.03.2015**. to an hour 10.00 a.m.
2. Offer opening will be held on **25.03.2015**. at 11.00a.m. in Logistic Department, University of Silesia, Bankowa 12, 40-007 Katowice, Poland.

## **8. Description of the method of calculating the price.**

1. The price quoted in the offer shall be the sum of all elements of the cost of the object of the contract, in particular the cost of snowmobiles, sleigh, delivery to Longyearbyen and cost of the tax and duty.
2. The price should be given to the second decimal place in accordance with the rules of mathematical rounding, "5" and more on the third decimal place - rounded up and below "5" - rounding down.
3. The subject of the evaluation will be the gross price.
4. The price quoted in the offer will not increase and will not be subject to adjustment during the term of the contract.
5. The contract will be concluded with the Contractor whose offer is considered the best.

## **9. Concluding remarks.**

1. The Purchaser reserves the right to withdraw or invalidate the inquiry without giving a reason.
2. The Purchaser may request the Contractor to explain the content of the offer.

## **10. List of documents to be submitted with the offer.**

*Along with the offer the Contractor shall submit the following documents:*

Statement presented in Attachment number 1; The registration documents;

## **12. List of attachments to notice.**

Price offer form, Statement form.